

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Central University of Himachal Pradesh



MINUTES

OF

17th Meeting of the Finance Committee
Held on 9-12-2016
Venue: TAB Shahpur, Distt. Kangra (HP)

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Central University of Himachal Pradesh


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MINUTES of the 17th Meeting of Finance Committee
Held of 9-12-2016 at 3 p.m.
Venue: TAB Shahpur, Distt. Kangra (HP)

MINUTES

The 17th Meeting of the Finance Committee was held on 9th December, 2016 at 3 p.m.
at TAB Shahpur District Kangra (HP)

The Following members were present:

- | | |
|--|---|
| 1. Professor Kuldeep Chand Agnihotri
Vice Chancellor | Chairman |
| 2. Professor Yoginder Singh Verma
Pro Vice Chancellor | Member |
| 3. Professor S. K. Garg
Nominee of the Executive Council | Member |
| 4. Sh. A. N. Gupta
Nominee of the Executive Council | Member |
| 5. Sh. Rai Singh
Nominee of the Executive Council | Member |
| 6. Professor H. R. Sharma
Finance Officer (Additional Charge) | Secretary  |

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1. The Joint Secretary (CU&L), MHRD and Dr. K. P. Singh, Joint Secretary (CU) UGC, and Shri Fazal Mahmood (Nominee of the Visitor) and Dr. K. R. Rao Deputy Secretary MHRD (Nominee of the Visitor) could not attend the meeting due to their prior commitments and unavoidable reasons and were granted leave of absence. The term of Mrs Asha Swarup (Nominee of the Court) has expired.

At the outset, the Vice Chancellor extended a warm welcome to the three new members who have been nominated to the Finance Committee. He also thanked them for sparing their valuable time to make it convenient to attend the meeting.

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Thereafter the Vice-Chancellor invited Professor H. R. Sharma, Finance Officer-cum-Secretary to take up the agenda items and the following Agenda was taken up for discussion. The Finance Officer before taking up the agenda items brought to the notice of the Honourable members the comments received from the Under Secretary Department of Higher Education, Government of India and Deputy Secretary (Finance), Department of Higher Education Ministry of Human Resource Development on different Agenda Items


Item No.17.1: Confirmation of the minutes of the 15th meeting of the Finance Committee held on 24-06 (Annexure 17.1A)

The minutes of the 15th meeting of the Finance Committee are placed at Annexure 17.1A for the kind perusal of the Hon'ble members.


The Minutes of the 15th meeting of the Finance Committee as given in Annexure 17.1A held on 24th June, 2016 were confirmed.

Item No.17.2: Confirmation of the minutes of the 16th meeting of the Finance Committee held (By Circulation) 11.7-2016 (Annexure 17.2A)

The minutes of the 16th meeting of the Finance Committee (By Circulation) are placed at Annexure 17.2A for the kind perusal of the Hon'ble members. In this regard a letter received from the UGC is placed before the Finance Committee for information. The letter is placed in (Annexure- 17.2 B).

 The Minutes of the 16th meeting of the Finance Committee (By Circulation) as given in Annexure 17.1A held on 1st July, 2016 were confirmed.

Item No. 17.3: Action Taken Report about the action taken on the decisions of the 15th Meeting of Finance Committee held on 24-06-2016

The report about the action taken on the decisions of the 15th Meeting of the Finance Committee held on 24-06-2016 is placed before the Committee as per Annexure- 17.3A for kind perusal of Hon'ble members. 

The Report of the Action Taken on the 15th meeting of the Finance Committee given in the Annexure-17.3A was noted.

Item No. 17.4: Action Taken Report about the action taken on the decisions of the 16th Meeting of Finance Committee (By Circulation) held on 11-07-2016.

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

The report about the action taken on the decisions of the 16th Meeting of the Finance Committee (By Circulation) held on 11-07-2016 is placed before the Committee as per Annexure- 17.4A for kind perusal of Hon'ble members.

The Report of the Action Taken on the 16th meeting of the Finance Committee (By Circulation) given in the Annexure-17.4A was noted.

ITEMS FOR REPORTING AND RATIFICATION

Item No. 17.5: To place before the Finance Committee Research Projects sanctioned by different funding agencies after the last meeting of the Finance Committee.

The Research Projects as per following details have been sanctioned by different funding agencies after the last meeting of the Finance Committee. These research projects are being implemented in the University as per guidelines of the funding agency:

Sr. No.	Title of the Project	Funding Agency	Duration	Financial outlay (Rs.)
1.	"Genome Wide Identification Of Metal Binding Proteins In Bread Wheat" sanctioned by Vide letter No. (PI -Dr. Shailender Kumar Verma) (CO-PI - Dr. Yusuf Akhter)	Ministry of Science and Technology	03 Years	23,84,600.00
2.	"Biodegradation Of Profenofos And Fenthion Pesticides Role Of Microbial Isolate(S) And Determination Of Degradation Pathways(S)" sanctioned by vide letter No. (PI- Dr. Subhankar Chatterjee)	Council of Scientific and Industrial Research, New Delhi	03. Years	14,26,667.00

The matter is placed before the Finance Committee for information and ratification.

The Finance Committee noted the Ad-hoc research projects awarded to the faculty members by different funding agencies and ratified the same.

Item No. 17.6: To place before the Finance Committee the sanctioning of Deen Dayal Upadhyay Kaushal Kendra by the University Grants Commission.

The University Grants Commission has sanctioned/released the grant amounting to Rs. 1, 40,00,000/- towards the implementation of Deen

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Dayal Upadhyaya Kaushal Kendra Scheme in the University as per Annexure- 17.6A .

The matter is placed before the Finance Committee for information and ratification.

The Finance Committee noted the release of grant for the implementation of Deen Dayal Upadhyaya Kaushal Kendra Scheme in the University as per Annexure- 17.6A and ratified the same.

Item No. 17.7: To place before the Finance Committee the sanctioning of Hot Spot Wi-Fi Campus connect by the University Grants Commission to the University

The University Grants Commission has sanctioned/released as 1st instalment an amount of Rs. 1,30,86,000/- of additional grant vide letter No. F.71-9/2016(CU) Dated 29th August, 2016 for the establishment of Hot Spot Wi-Fi Campus connect under General Development Assistance during XII Plan for the year 2016-17 as under:

Total cost of the project (Rs.)	Items/ Head of Accounts		Total grant sanctioned/ released so far. (Rs.)
163.58	Grants of Capital Assets (Non-recurring) (35)	CU General Component I (A) 2202.03.102.23.01.35	101.42
		CU SC General Component I (B) 2202.03.789.28.01.35	19.63
		CU ST General Component I (C) 2202.03.796.29.01.35	9.81
		Total	130.86

The matter is placed before the Finance Committee for information and ratification.

The Finance Committee noted the release of additional grant vide letter No. F. 71-9/2016(CU) Dated 29th August, 2016 for the establishment of Hot Spot Wi-Fi Campus connect under General Development Assistance during XII Plan for the year 2016-17 and ratified the same.

Item No. 17. 8: To place before the Finance Committee the progress of expenditure as on 30.09.2016 (Annexure- 17.8A)

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

The University Grants Commission vide their letter No. 57-1/2009 (CU) dated 29.05.2012 have desired the University to place a separate agenda item in every Finance Committee on the progress of expenditure.

In compliance of the above communication, the position with regard to progress of expenditure as on 30-09-2016 is placed before the Finance Committee on the desired format, as per Annexure 178A.

The matter is placed before the Finance Committee for information and ratification.

The Finance Committee noted the position with regard to progress of expenditure as on 30-09-2016 sent to UGC on the desired format, as per Annexure 178A and ratified the same.

Item No. 17.9: To place before the Finance Committee the letter from UGC regarding XII Plan Allocation under General Development Assistance

The UGC vide its D. O. No. F.1-1/2012(CU) volume XVI dated 16th September, 2016 addressed to Hon'ble Vice Chancellor has informed the University about the change in XII plan allocation as per the details given below:

Scheme	Head	XII Plan Allocation earlier conveyed by UGC (2015)	Revised XII Plan Allocation as Approved by the Commission on the basis of recommendations of the Expert Committee
General Development Assistance (GDA)	Grant-in-Aid General (Recurring expenses)	22.00	25.00
	Grant in aid Salary	60.00	45.00
	Grant in aid creation of capital assets	150.00	50.00
	Total	232.00	120.00

As per UGC letter the reduction in Grant-in Aid has been done because the University has not been allotted any land so far and therefore it will not be in a position to spend its full allocation by the end of XII Plan. Therefore, the allocation under Capital assets has been reduced from Rs. 150.00 Crs to Rs. 50 Crs as it is the last year of XII Plan. The detailed letter is placed in Annexure-17.9A

The Finance Committee noted the change in XII plan allocation in the Grant-in-Aid as given in Annexure-17.9A and ratified the same.

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ITEMS FOR CONSIDERATION AND APPROVAL

Item No.17.10: To place before the Finance Committee the proposal regarding revival of various Non-Teaching Positions which are lying vacant for more than one year and likely to remain vacant for more than one year due to non-completion of selection process.

The University Grants Commission vide their following letters had sanctioned total 121 Non-Teaching Positions in the year 2011 & 2013.

1. Letters No. F. 63-1/2010 (CU) dated 12th November, 2010 (ANNEXURE - 1) and No.F.16-1/2008 (Rajbhasha) dated December, 2010 (ANNEXURE - 2) had sanctioned total 48 Non-Teaching Positions.
2. Letter No.F.63-1/2010 (CU) dated 7th June, 2013 had sanctioned 73 Non-Teaching Positions (ANNEXURE - 3)

With the approval of the Finance Committee and the Executive Council, the aforesaid teaching and non-teaching positions were created / notified accordingly.

As per provision contained in Office Memorandum No.2(1)/E.Coord(I)/2003 dated 9th September, 2003 (ANNEXURE - 4) of Director (Pay), Ministry of Finance, Department of Expenditure, Government of India, if a post is held in abeyance or remains unfilled for one year or more, it is deemed as abolished. Revival of such a post requires approval of Internal Finance Division.

The complete details of non-teaching positions which are likely to remain vacant for more than one year due to non-completion of selection process from the date of their creations (with regard to no. of positions sanctioned, created / notified etc) are given at TABLE - I and TABLE - II respectively.

TABLE - I: Status regarding Non-Teaching Positions likely to remain vacant for more than one year due to non-completion of selection process

Sr. No.	Name of Post	Nos. of posts sanctioned	No. of Posts filled up till date	No. of Posts lying vacant for more than year	Sanctioned by UGC vide letter No. & Date	Created in FC vide Item No.	Created in EC vide Item No. AND Notified vide
I	II	III	IV	V	VI	VII	VIII
1.	Deputy Librarian	1	0	1	No.F.63-1/2010 (CU) dated 12 th November, 2010	vide Item No. 1.2 in its 1 st meeting held on 12 th February, 2011	vide Item No. 2.10 in its 2 nd meeting held on 13 th February, 2011
2.	Assistant Librarian	1	1	0			And
3.	Semi Professional Assistant	1	1	0			Notified vide Notification No.Bud.2-2/CUHP/2010/1485-89 dated 7 th December, 2010

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

Sr. No	Name of Post	Nos. of posts sanctioned	No. of Posts filled up till date	No. of Posts lying vacant for more than year	Sanctioned by UGC vide letter No. & Date	Created in FC vide Item No.	Created in EC vide Item No. AND Notified vide			
I	II	III	IV	V	VI	VII	VIII			
4.	Library Attendant	2	2	0	No.F.63-1/2010 (CU) dated 12 th November, 2010	vide Item No. 1.2 in its 1 st meeting held on 12 th February, 2011	vide Item No. 2.10 in its 2 nd meeting held on 13 th February, 2011 And Notified vide Notification No.Bud.2-2/CUHP/2010/1485-89 dated 7 th December, 2010			
5.	Private Secretary	3	0	3						
6.	Personal Assistant	1	0	1						
7.	System Analyst	1	1	0						
8.	Technical Assistant	1	1	0						
9.	Laboratory Assistant	1	0	1						
10.	Laboratory Attendant	1	1	0						
11.	Driver	3	0	3						
12.	Peon / Office Attendant	4	0	4						
13.	Cook	1	1	0						
14.	Deputy Registrar	2	0	2						
15.	Internal Audit Officer	1	0	0*						
16.	Assistant Registrar	2	1	1						
17.	Section Officer	2	2	0						
18.	Assistant	4	0	4						
19.	UDC	4	3	1						
20.	LDC	4	4	0						
21.	Executive Engineer	1	0	1						
22.	Assistant Engineer	1	0	1						
23.	Junior Engineer (Civil)	1	0	1						
24.	Junior Engineer (Elect.)	1	1	0						
25.	Caretaker	1	0	1						
26.	Hindi Officer	1	1	0				No.F.16-1/2008 dated December, 2010	Vide Item No. 1.11(I) in its 1 st Meeting held on 12 th February, 2011	Vide Item No. 2.10 in its 2 nd Meeting held on 13 th February, 2011 AND Notified vide Notification No. 4-6/CUHP/GA/2010/2386-94 dated 10 th March, 2011
27.	Hindi Translator	1	0	1						
28.	Hindi Typist	1	1	0						
TOTAL		48	21	26						

*The post under reference does not come in the category of "Deemed to be abolished" as the vacancy arise on 10.06.2016 on account of repatriation of the incumbent to his parent cadre as the post is sanctioned & created to be filled up on Deputation basis in the university.

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CENTRAL UNIVERSITY OF HIMACHAL PRADESH

TABLE - II: Status regarding Non-Teaching Positions likely to remain vacant for more than one year due to non-completion of selection process

Sl. No.	Name of the Post	No. of Posts sanctioned	No. of Posts filled up till date	No. of Posts lying vacant for more than year	Sanctioned by UGC vide Letter No. and Date	Created in FC vide Item No.	Created in EC vide Item No. AND Notified vide
I	II	III	IV	V	VI	VII	VIII
1.	Assistant Registrar	1	0	1	Letter No.F. 63-1/2010 (CU) dated 07.06.2013	Vide Item No. 9.5 in its 9 th Meeting held on 26.10.2013	Vide Item No. 12.10 in its 12 th Meeting held on 15.11.2013 AND Notified vide Notification No.Bud.2-2/CUHP/2010/6833-39 dated 23.12.2013
2.	Section Officer	2	2	0			
3.	Assistant	4	0	4			
4.	Upper Division Clerk	4	0	4			
5.	Lower Division Clerk	10	0	10			
6.	M.T.S	2	0	2			
7.	Driver	2	0	2			
8.	Private Secretary	2	0	2			
9.	Personal Assistant	2	0	2			
10.	Librarian	1	0	1			
11.	Assistant Librarian	1	1	0			
12.	Information Scientist	1	0	1			
13.	Professional Assistant	1	0	1			
14.	Semi Professional Assistant	1	0	1			
15.	Library Assistant	2	0	2			
16.	Library Attendant	2	0	2			
17.	Senior Technical Assistant	3	0	3			
18.	Technical Assistant	3	0	3			
19.	Laboratory Assistant	6	0	6			
20.	Laboratory Attendant	6	0	6			
21.	Senior Technical Assistant (Computer)	1	0	1			
22.	Medical Officer	2	0	2			
23.	Pharmacist	1	0	1			
24.	Nurse	1	0	1			
25.	Medical Attendant / Dresser	1	0	1			
26.	Security Officer	1	0	1			
27.	Security Inspector	1	0	1			
28.	Public Relations Officer	1	0	1			
29.	LDC (for caretaking the job of Guest House)	1	0	1			
30.	LDC (for caretaking the job of Hostel)	1	0	1			
31.	Cook	2	0	2			
32.	Kitchen Attendant	2	0	2			
33.	Hostel Attendant	2	0	2			
TOTAL		73	03	70			




CENTRAL UNIVERSITY OF HIMACHAL PRADESH

As per OM dated 9th September, 2003 as stated above, the non-teaching positions as mentioned in **Column No. V of TABLE - I** and **TABLE - II** respectively have remained unfilled for more than one year and are deemed to be abolished and it requires the revival of the posts according to the same procedure and manner under which these posts were created, as these posts are urgently required to be filled up by the University.

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CENTRAL UNIVERSITY OF HIMACHAL PRADESH

ANNEXURE - 1

डॉ. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव
Joint Secretary



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विश्वविद्यालय अनुदान आयोग
बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110 002 (भारत)
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002 (INDIA)

No.F.63-1/2010 (CU)

8th November, 2010

The Vice Chancellor
Central University of Himachal Pradesh
PO Box No. 21, Dharamashala
Dist - Kangra
Himachal Pradesh - 176 215

Subject: Approval of Non-Teaching posts under XI Plan allocation for new Central Universities - regarding.

Sir,

This is in reference to your proposal vide letter No.Brid 2-1/CUHP/2010/006 dated 10th May, 2010 submitting therewith the proposal of the University for additional requirement of non-teaching posts required during XI Plan. The requirement of the University for approval of Non-teaching (Technical / Non-Technical) posts was considered by UGC. I am directed to convey the approval of the UGC for creation of the following 45 Non-teaching (Technical / Non-Technical) posts :-

Sl. No.	Designation	Approved Core Pay Scale		No. of posts approved by UGC	Remarks
		Pay Band	Grade pay		
1.	Deputy Librarian	15600-39100	8000	1	
2.	Assistant Librarian	15600-39100	6000	1	
3.	Semi Professional Assistant	5200-20200	2800	1	
4.	Library Attendant	5200-20200	1800	2	
5.	Private Secretary	9300-34800	4600	3	One for VC, one for Registrar and one for Finance Officer For Vice Chancellor
6.	Personal Assistant	9300-34800	4200	1	
7.	System Analyst	15600-39100	5400	1	
8.	Technical Assistant	5200-20200	2800	1	
9.	Laboratory Assistant	5200-20200	2000	1	
10.	Laboratory Attendant	5200-20200	1800	1	
11.	Driver	5200-20200	1900	3	One for VC, one for Registrar and one for Finance Officer
12.	Peon / Office Attendant	5200-20200	1800	4	2 for Vice Chancellor, 1 for Registrar and one for Finance Officer
13.	Cook	5200-20200	1900	1	For Vice Chancellor
For Administration / Finance / Academic / Examination Services					
14.	Deputy Registrar	15600-39100	7600	2	
15.	Internal Audit Officer	15600-39100	7600	1	On deputation
16.	Assistant Registrar	15600-39100	5400	2	
17.	Section Officer	9300-34800	4600	2	

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

ANNEXURE - 2

3236735 23239437
23235733 23232701
23236351 23230813
37721 23232317
23236351 23232485



भारत-युनिग्रान्स
Grams: UNIGRANS
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बहादुरशाह जफर मार्ग
नई दिल्ली-110002
UNIVERSITY GRANTS COMMISSION
Bahadur shah Zafar Marg
New Delhi-110002

मिसिल सं. 16-1/2008(राजभाषा)

दिनांक दिसम्बर, 2010

कुलसचिव

सेन्ट्रल युनिवर्सिटी ऑफ हिमाचल प्रदेश
पी० बॉक्स नं० - 21
धर्मशाला, जिला- कांगड़ा
हिमाचल प्रदेश- 176215



विषय: केन्द्रीय विश्वविद्यालय में राजभाषा हिन्दी के न्यूनतम पदों के सृजन हेतु स्वीकृति ।

महोदय,

उपरोक्त विषय पर मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग, भारत सरकार के अ.शा.प.सं. एफ. 13035-20/2009-रा.भा.ए./Desk(v) दिनांक 10 सितंबर, 2010 के संदर्भ में मुझे यह कहने का निर्देश हुआ है कि विश्वविद्यालय अनुदान आयोग निम्न पदों के लिए अपनी स्वीकृति प्रदान करता है ।

पद	अनुशंसित वेतनमान	तदनुसार पे बैंड एवं ग्रेड पे	
		पे बैंड	ग्रेड पे
हिन्दी टंकक	3050-4590	पी०बी० -1	1900
हिन्दी अनुवादक	6500-10500	पी०बी० -2	4200
हिन्दी अधिकारी	8000-13500	पी०बी० -3	5400

अतः आपसे अनुरोध है कि उपरोक्त पदों का तुरन्त ही सृजन करके उन्हें दो माह की अवधि तक भरने की कृपा करें ताकि संघ की राजभाषा नीति का विधिवत अनुपालन हो सके । इस संबंध में कार्यवाही करके आयोग को तुरन्त सूचित करें ।

भवदीया,

(मंजु सिंह)
संयुक्त सचिव

CENTRAL UNIVERSITY OF HIMACHAL PRADESH

ANNEXURE - 3

डॉ. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव एवं मुख्य सतर्कता अधिकारी
Joint Secretary & C.V.O.



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विश्वविद्यालय अनुदान आयोग
बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110 002 (भारत)
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002 (INDIA)

No.F.63-1/2010 (CU)

7th June, 2013

The Vice Chancellor
Central University of Himachal Pradesh
PO Box No. 21, Dharamshala
Dist - Kangra
Himachal Pradesh - 176 215

Subject: Approval of Non-Teaching posts under XII Plan allocation for new Central Universities - Central University of Himachal Pradesh.

Sir,

I am pleased to convey the approval of 73 (Seventy Three) non-teaching positions in respect of Central University of Himachal Pradesh during the XII Plan as per details below:-

Sl. No.	Designation	Approved Core Pay Scale		No. of posts approved by UGC	Remarks
		Pay Band	Grade Pay		
I Ministerial Staff					
1.	Assistant Registrar	15600-39100	5400	1	
2.	Section officer	9300-34800	4600	2	
3.	Assistant	9300-34800	4200	4	
4.	Upper Division Clerk	5200-20200	2400	4	
5.	Lower Division Clerk	5200-20200	1900	10	
6.	M.T.S.	5200-20200	1800	2	
7.	Driver	5200-20200	1900	2	
	Total			25	
II Secretarial Staff					
1.	Private Secretary	9300-34800	4600	2	
2.	Personal Assistant	9300-34800	4200	2	
	Total			4	
III Library					
1.	Librarian	37400-67000	10000	1	
2.	Assistant Librarian	15600-39100	6000	1	
3.	Information Scientist	15600-39100	5400	1	*
4.	Professional Assistant	9300-34800	4200	1	
5.	Semi Professional Assistant	5200-20200	2800	1	
6.	Library Assistant	5200-20200	2000	2	
7.	Library Attendant	5200-20200	1800	2	
	Total			9	

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CENTRAL UNIVERSITY OF HIMACHAL PRADESH

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Sl. No.	Designation	Approved Core Pay Scale		No. of posts approved by UGC	Remarks
		Pay Band	Grade Pay		
IV Laboratory					
1.	Senior Technical Assistant	9300-34800	4200	3	
2.	Technical Assistant	5200-20200	2800	3	
3.	Laboratory Assistant	5200-20200	2000	6	
4.	Laboratory Attendant	5200-20200	1800	6	
	Total			18	
V Computer Centre					
1.	Senior Technical Assistant (Computer)	9300-34800	4200	1	
	Total			1	
VI Health Centre					
1.	Medical Officer	15600-39100	5400	2	(1 Male and 1 Female)
2.	Pharmacist	5200-20200	2800	1	
3.	Nurse	9300-34800	4600	1	
4.	Medical Attendant / Dresser	5200-20200	1800	1	
	Total			5	
VII Security Services					
1.	Security Officer	9300-34800	4600	1	
2.	Security Inspector	5200-20200	2800	1	
	Total			2	
VIII Guest House / Hostel					
1.	Public Relation Officer	15600-39100	5400	1	
2.	LDC (for caretaking the job of Guest House)	5200-20200	1900	1	The Post of Caretaker has been rationalised as LDC
3.	LDC (for caretaking the job of Hostel)	5200-20200	1900	1	
4.	Cook	5200-20200	1900	2	
5.	Kitchen Attendant	5200-20200	1800	2	
6.	Hostel Attendant	5200-20200	1800	2	
	Total			9	
	Grand Total			73	

* The post of Information Scientist is purely non-academic post and MACP will be applicable in case of Information Scientist.

The above-mentioned approval is subject to the fulfillment of the following conditions:-

- (i) The University may frame the cadre recruitment rules for each category of posts.
- (ii) The University may strictly adhere to the reservation policy for SC/ST/OBC/PH as per Govt. of India Guidelines while filling up these posts.

(Signature)

(Signature)

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- (iii) The University may fill up the sanctioned non-teaching posts under XII Plan period as per actual requirement of University under intimation to UGC.
- (iv) University may maintain a Register of creation of teaching and non-teaching posts indicating the details of posts as per format prescribed by UGC (copy enclosed).

The post of Junior Professional Assistant may be rationalized as Semi Professional Assistant.

In addition to above, total outsourced positions have been enhanced to 75 from 50 sanctioned earlier for the services like Cook / Kitchen Attendant / Hostel / Mess/ Guest House Attendant, Security Guards, Mali, Drivers, Peon / Office Attendants etc. on outsource basis.

It is also to inform you that the expenditure on outsourcing services may be met out of the total funds available with the University under recurring head (31) of Plan Grant. However, the salary expenditure on approved/ sanctioned positions may be met out of salary budget head (36) of Plan Grant.

Yours faithfully,

P. Baty
(Renu Batra)

Encl : As above

V. Talreja

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ANNEXURE – 4

No.2(1)/E.Coord(I)/2003
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, Dated the 9th September 2003.

Office Memorandum

Subject : Revival/filling up of vacancies under 'deemed abolished' category – delegation of power – regarding.

1. As the financial advisers are aware, if a post is held in abeyance or remains unfilled for one year or more, it is deemed as abolished. Revival of such a post requires approval of this Department.
2. It has since been decided to delegate the power to the Ministries/Departments to consider and decide, in consultation with their Internal Finance Division, revival of such a post upto Deputy Secretary/Director level subject to fulfillment to the following conditions:-
 - I. There exists functional justification;
 - II. Matching savings are available from out of live posts i.e. filled up posts or posts vacant for less than one year.
 - III. It is not a direct recruitment vacancy (falling under DOPT OM dated 16.5.2001 or Optimization of direct recruitment to Civilian posts)
 - IV. It has not been abolished/recommended for abolition in compliance to any specific govt. instruction, eg. 10% economy cut or ERC report, IWSU/SIU study etc.
3. The financial advisers are requested to bring the above instructions to the notice of the concerned administrative divisions in their Ministries/Departments. They are free to refer any matter where there is a difference of opinion with the administrative Ministry to the Department of Expenditure for a final decision/resolution. They are also requested to send to this Department (Joint Secretary (Pers.)) a quarterly report containing the following information:-
 - I. Details of post(s) revived – designation, scale of pay, number of posts, date of vacancy and mode of recruitment.
 - II. Functional Justification in brief.
 - III. Details of matching savings provided – designation. Scale of pay and the number; and whether filled up posts or vacant and if no, the date of occurrence of vacancy;
 - IV. Confirmation to the effect that the conditions prescribed for revival have been strictly followed.

(AnuradhaMitra)
Director (Pay)

To
Financial Advisers
All Ministries/Departments
(as per standard list)

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The matter is placed before the Finance Committee for kind consideration and the revival of all such non-teaching positions which were created vide Notification No. Bud.2-2/CUHP/2010/1485-89 dated 7th December, 2010, Notification No. 4-6/CUHP/GA/ 2010/2386-94 dated 10th March, 2011 and Notification No. Bud.2-2/CUHP/2010/6833-39 dated 23.12.2013 and remained unfilled for more than one year.

The Finance Committee considered the proposal for the revival of all such non-teaching positions which were created vide Notification No. Bud.2-2/CUHP/2010/1485-89 dated 7th December, 2010, Notification No. 4-6/CUHP/GA/ 2010/2386-94 dated 10th March, 2011 and Notification No. Bud.2-2/CUHP/2010/6833-39 dated 23.12.2013 and remained unfilled for more than one year and approved the same.

Item No.17.1 (T): To place before the Finance Committee the Audited Annual Accounts 2015-16 together with Separate Audit Report for the financial year 2015-16 for consideration and approval and recommendation thereof to send these to the Executive Council for approval and sending these to MHRD for placing before the Parliament and the University Court (Hard bound copies placed before the Committee)

The Annual Accounts of the University for the year 2015-16 were prepared by the Finance Officer in terms of the provisions of Statute 7 (7)(c) which were presented to the Finance Committee in terms of Statutes 17 (7) for consideration and approval in its meeting held on 24th June, 2016. The Finance Committee was also informed that the Executive Council had already authorized the Hon'ble Vice-Chancellor to submit the Annual Accounts for the financial year 2015-16 to CAG after getting approval from the Finance Committee. The Executive Council further desired that this should only be one time exemption on the assurance of timely completion of Annual Accounts in future vide item No. 23.11 of its meeting held on 19.06.2016. The Finance Committee considered and approved the Annual Accounts 2015-16 vide item No. 15.12 in its 15th Meeting held on 24.06.2016. As per the instructions issued in this regard by the Ministry of Human Resource Development Govt. of India, vide their D. O. I letter No. F. 19-18/2003-IFD dated 23.05.2008, the annual accounts are required to be prepared and got adopted by the Executive Council by 30th June of the following year before being sent to the audit authorities for commencement of audit.



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Accordingly the Annual Accounts 2015-16 were sent to the CAG vide letter dated 27.06.2016 for undertaking the audit of the accounts. The audit party undertook the audit of accounts of the University w. e. f. 29.08.2016 to 06.09.2016. The Draft Audit Comments on the Annual Accounts were received from the CAG vide letter dated 19.09.2016 received in office FO on 23-09-2016. The reply of the University was sent to CAG vide letter dated 29.09.2016 and Annual Accounts were revised as per audit's comments. Thereafter, the audit party once again revisited the audit of revised annual accounts on 21.10.2016.

The Audited Annual Accounts together with Separate Audit Report (English Version) were collected in person by the Section Officer from the Office of the Principal Director of Audit (Central) Chandigarh on 2-12-2016. After that accounts were translated into Hindi and prepared in bilingual format for printing. The printed Annual Accounts 2015-16 along with Separate Audited Report are placed before the Finance Committee for consideration and approval.

It may be mentioned here that as per sub-section (2) of Section 31 of the Act, a copy of the annual accounts together with the audit report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council. Further, as per sub-section (4) of Section 31 of the Act, a copy of the Annual Accounts together with the Audit Report, as submitted to the Visitor, is also to be submitted to the Central Government, which shall cause to be laid before both Houses of Parliament.

The Audited Annual Accounts together with Separate Audit Report for the year 2015-16 are placed before the Finance Committee on the spot for consideration and recommendation to the Executive Council for approval and sending these to MHRD to be placed before Parliament and Court of the University.

The Finance Committee considered the Audited Annual Accounts 2015-16 together with Separate Audit Report for the year 2015-16 and approved the same and recommended to send these to Executive Council for approval and further sending these to MHRD for placing before the Parliament



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Any Other Item

Item No. 17.2 (T): Proposal for opening separate bank account in the name of Controller of Examination for making secret payments in lieu of secrecy works.

- i. Honourable Vice Chancellor and Chairman of the Finance Committee informed the Committee that to conduct various secret works related to examination a separate account in the name of Controller of Examination may be opened with some budget allocation. Further, the Controller of Examination may be declared as Drawing and Disbursing Officer (DDO) of this account to make payment for getting secret works done. This account shall be maintained and operated by the Controller of Examinations and may be audited, if required, by the Vice-Chancellor .

The matter is placed before the Finance Committee for consideration, approval and further recommendation to Executive Council.

The Finance Committee considered the proposal and approved the same.

Item No. 17.3 (T): Proposal for paying Rs. 2500.00 as Honorarium to subject matter specialists/experts for evaluating Publications submitted by the faculty for promotion under Career Advancement Scheme (CAS).

University Ordinance No. 47 "*Promotion of University Teachers under Career Advancement Scheme (CAS)*" provides as under:

- (1) Clause No. 5 provides Rules for the Promotion of Assistant Professor (Stage 3) to Associate Professor (Stage 4). Further, Clause No. 5.1 (e) provides that "The Candidate will submit three best publications which will be got evaluated from three outside subject experts before the interview. Each publication shall be evaluated out of 100 marks by each outside subject expert".
- (2) Clause No. 6 provides Rules for the Promotion of Associate Professor (Stage 4) to Professor (Stage 5). Further, Clause No. 6.1 (e) provides that "The Candidate will submit five best publications since he / she was placed in the Assistant Professor (Stage 3), which will be got evaluated from three outside subject experts before the interview. Each publication shall be evaluated out of 100 marks by each outside subject expert".

Following, the above mentioned Ordinance, Publications submitted by the faculty for promotion under Career Advancement Scheme (CAS) are to be got evaluated by the subject

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matter specialists/experts from different disciplines. It is, therefore, proposed that an honorarium of Rs. 2500.00 be allowed to be paid to subject expert/specialist for evaluation of these Publications.

The matter is placed before the Finance Committee for consideration, approval and further recommendation to Executive Council.

The Finance Committee considered the proposal and approved the same.

Item No. 17.4 (T): Proposal for charging registration fee from different category of students who register in *Samrat Lalita Ditya Vyakhyan Mala*

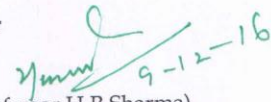
The University has started Samrat Lalita Ditya Vyakhyan Mala. The following one time registration fee is proposed to be charged for those who get register themselves in this Vyakhyan Mala:

1. Students : Rs. 200.00
2. Faculty, Staff and Others from outside the University: Rs. 500.00

The matter is placed before the Finance Committee for consideration, approval and further recommendation to Executive Council.

The Finance Committee considered the proposal and approved the same.

The meeting ended with a vote of thanks to the Chair


(Professor H R Sharma)

Finance Officer (Additional Charge) & Secretary
Central University of Himachal Pradesh

Countersigned 

Professor Kuldeep Chand Agnihotri
Vice Chancellor-Chairman